



## HARVARD LAW SCHOOL HUMAN RESOURCE SERVICES

### **Mission**

In partnership with the faculty and staff, HLS Human Resource Services is committed to creating a responsive administrative organization that effectively provides the resources, infrastructure and incentives required to support the fundamental missions of legal education and the production of legal scholarship. Our work is aimed at enhancing the success of all the programs at Harvard Law School. We promote and contribute to a culture that includes service, innovation and collaboration.

### **Vision**

We are committed to providing human resource services of the highest quality. We strive to develop and promote an acknowledged standard for administrative excellence based upon our core principles of professionalism, integrity and service. We seek to promote a culture that recognizes and values the role of staff as partners in the success of the School's core mission and to create an environment that attracts and retains the highest quality staff. We actively endeavor to hire and retain staff that reflects the diversity of our community across all boundaries of person, thought or expression. We will work to ensure the optimum utilization of the School's resources and align the human resources function closely to the mission of the School. To achieve our vision, we seek to forge relationships based on trust and professionalism with managers, faculty, and staff across the School and University; and, we frequently engage in self-critical evaluation and analysis of our capacity, systems and programs to improve and expand existing delivery of services, and identify new needs.

### **Our principles of practice:**

These principles of practice serve as tools to help us make decisions and continue our efforts to improve and define our future:

