EAST ASIAN LEGAL STUDIES PROGRAM
HARVARD LAW SCHOOL

EALS VISITING SCHOLAR APPLICATION

Each academic year the East Asian Legal Studies program hosts a number of Visiting Scholars who come to EALS from throughout the world, and who take time off from their posts in academy, government, or law practice to pursue their own research and write on a range of subjects. We strive to invite a diverse group of visitors who represent a variety of home institutions, jurisdictions and legal fields.

Our Visiting Scholars are provided access to all of the Harvard libraries, including the incomparable collections of the Law School library. Although the EALS program does not confer degrees, generally our visitors may audit one or two Law School courses per semester on a non-credit basis with permission from the Registrar’s Office. The intellectual richness of the Visiting Scholar experience is deepened through required participation in the frequent “roundtable” discussions at which each Scholar shares work-in-progress and seeks feedback.

Visiting Scholars are admitted on the basis of a formal application. In selecting applicants, consideration is made of each applicant’s background, field of interest and achievements in scholarship and/or practice, and particular weight will be given to the research proposal and demonstration of English language proficiency. It has been our experience that Visiting Scholars who arrive at Harvard already highly proficient in English benefit greatly from their experience and contribute much more to the institution, and for this reason we ask for a TOEFL or IELTS score. Reference letters may be written in English, Chinese, or Japanese and may be sent separately. The application submitted must be the applicant’s own work.

The EALS program is able to offer appointments of maximum one year. Applications for research visits of only one semester will also be considered, but we prefer research appointments to be concomitant with the Harvard academic year. With reasonable exceptions for brief trips, our Visiting Scholars are expected to remain in the Cambridge area during the term of their appointment.

Visiting Scholars are generally self-funded or sponsored extramurally. There is an EALS administrative fee of $650 per month of appointment, and the US Government requires that before Harvard University can issue a J-1 visa sponsorship document, we must verify that each incoming Visiting Scholar has adequate funding to maintain a reasonable standard of living in the Boston area. The minimum financial resources an individual must have available is $2,500 per month. An additional $417 per month must be available for each accompanying family member. Please note that the EALS application asks for an accurate listing of the source(s) of funding and our International Office (http://www.hio.harvard.edu/) will require complete documentation.

Harvard Law School is not able to provide offices or housing for affiliates who are not candidates for a degree. Our visitors are responsible for securing their own housing, and we suggest visitors start looking online a few months before they arrive. Useful information may be found here http://www.hio.harvard.edu/housing and here http://www.huhousing.harvard.edu/other-housing-and-resources/resources.

The application deadline is April 15 for the following academic year (generally August 1 or September 1 to May 30 or June 30). To apply, complete all sections of the application and mail it, with required documents and the $50 application fee (check or money order only, payable to “Harvard University”), to East Asian Legal Studies, Harvard Law School, 1585 Massachusetts Avenue, Cambridge, MA 02138 USA.

Required documents are listed below and include transcript(s), proof of English language skills, resume or CV, two reference letters (if you have previously been at Harvard, at least one reference letter must be from a Harvard faculty member), and a research proposal.

Please also be sure you have read the overview at http://www.law.harvard.edu/programs/eals/VSprogram.html.
### EALS VISITING SCHOLAR APPLICATION

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#### Preferred Name

#### Dates You Would Like to Be at EALS

- **Start date:** month _____ day _____ year ________
- **End date:** month _____ day _____ year ________

#### Date of Birth (Spell out the month)

#### Place of Birth

#### Gender

#### Country of Citizenship

#### Mailing Address

- Permanent: _____________________________________________________________
- Current: ____________________________________________________________

#### E-mail Address

#### Telephone Number

- Home: ________________  Cell: ________________  Work: ________________

#### U.S. Social Security Number, if Any

#### Harvard Univ. ID Number, if Any

#### Funds Available for Your Time at EALS

Amounts and sources (proof will be required before admittance to the US):

#### Health Insurance Coverage is Mandatory

You may purchase health insurance for you and anyone with you upon your arrival or keep your current policy. Proof of policy will be required upon arrival. If you are keeping your current policy, please list the company name and policy:

#### English Language Proficiency

TOEFL or IELTS score and date taken (please attach proof):

Formal English study, where and when:

#### Family Members Who Will Accompany You

Names, birth dates, and relationship to you:
| **HAS YOUR EDUCATION BEEN INTERRUPTED FOR ANY REASON?** | If so, please explain on an attached page. |
| **HAVE YOU EVER BEEN SUBJECT TO DISCIPLINARY ACTION BY A PROFESSIONAL ORGANIZATION OR ACADEMIC INSTITUTION?** | If so, please explain on an attached page. |
| **HAVE YOU EVER BEEN CONVICTED OF A MISDEMEANOR OR A FELONY, OR IS THERE ANY CHARGE PENDING AGAINST YOU?** | If so, please explain on an attached page. |

| **EDUCATION, GRADUATE** | Please submit a CV which clearly lists your graduate education information including schools (and locations), degrees, majors, and dates of study. **Please attach transcripts.** |
| **EDUCATION, UNDERGRADUATE** | Please submit a CV which clearly lists your undergraduate education information including schools (and locations), degrees, majors, and dates of study. **Please attach transcripts.** |
| **EMPLOYMENT** | Please submit a CV which clearly lists your employment history including names of companies or organizations, position or titles, and dates of employment. |
| **PUBLICATIONS** | Please submit a CV which clearly lists your publications with full citations and indicating the languages in which books or articles were published. |
| **RESEARCH PROPOSAL FOR STUDY AT HARVARD** | Please submit a research proposal of no more than five pages. It should include a detailed description of your proposed project, the methodology you plan to employ and your objectives, what resources make EALS the most appropriate setting for undertaking this research, and explain how time spent as a Visiting Scholar fits into your long-range goals. |

| **RESEARCH TOPIC** | Please state your research topic in 20 words or less (this will be listed on an internal information page for staff and scholars, if you are accepted): |

| **PERSONAL STATEMENT** | You may also, in addition, submit a separate personal statement of no more than five pages. We receive applications from many outstanding scholars and practitioners from around the world, and we encourage you to take this opportunity to show us how you are different from other applicants. What are your intellectual and professional aspirations? How have you contributed to your community, nation, place of work or study? In what ways would a research stay at East Asian Legal Studies influence your thinking and work in the future? |

Please sign and date this application, affirming that the above are true statements:

Signature: ___________________________________________ Date: ____________________

When you mail this application to EALS, along with the fee, please remember to include your transcript(s), your CV, your TOEFL or IELTS proof, two reference letters (if you have previously been at Harvard, at least one reference letter must be from a Harvard faculty member), and your research proposal.

If you are accepted, the US government will require proof of funds, and Harvard will require proof of health insurance.

Applications are due by April 15 and you will be notified by the end of April. Exceptions to these dates are not possible – we will not be able to notify you before the end of April.