

EAST ASIAN LEGAL STUDIES

HARVARD LAW SCHOOL

AUSTIN HALL, ROOM 301, 1585 MASSACHUSETTS AVENUE, CAMBRIDGE, MA 02138

EALS VISITING SCHOLAR APPLICATION

Each academic year the East Asian Legal Studies program hosts a number of Visiting Scholars who come to EALS from throughout the world and take time off from their posts in academe, government, or law practice to pursue their own research and write on a range of subjects. We strive to invite a diverse group of visitors who represent a variety of home institutions, jurisdictions and legal fields.

Our Visiting Scholars are provided access to all of the Harvard libraries, including the incomparable collections of the Law School library. Although the EALS program does not confer degrees, generally our visitors may audit one or two Law School courses per semester on a non-credit basis, with permission from our Registrar's Office. The intellectual richness of the Visiting Scholar experience is deepened through required participation in the "roundtable" discussions at which each Scholar shares works-in-progress and seeks feedback from the other Scholars.

Visiting Scholars are admitted on the basis of a formal application. In selecting applicants, consideration is made of each applicant's background, field of interest and achievements in scholarship and/or practice, and particular weight will be given to the research proposal and demonstration of English language proficiency. It has been our experience that Visiting Scholars who arrive at Harvard already highly proficient in English benefit greatly from their experience and contribute much more to the institution, and for this reason we ask for a TOEFL or IELTS score. Reference letters may be written in English, Chinese, or Japanese and may be sent separately. The application submitted must be the applicant's own work.

The EALS program is able to offer appointments of maximum one year. Applications for research visits of only one semester (or any period less than twelve months) will also be considered. Appointments will be concomitant with the Harvard academic year (late August to late May), and will start, at the latest, September 1 (or January 15 for the spring semester). With reasonable exceptions for brief trips, Visiting Scholars are expected to remain in the Cambridge area during the term of their appointment.

Visiting Scholars are sponsored or self-funded. There is an EALS administrative fee of \$650 per month of appointment. Also, before Harvard University can issue a J-1 visa sponsorship document, we are required by the U.S. Government to verify that each incoming Visiting Scholar has adequate funding -- the minimum financial resources an individual must have available during the time here is \$2,500 per month. An additional \$417 per month must be available for each accompanying family member. The EALS application asks for an accurate listing of the source(s) of funding and our International Office requires complete documentation.

Harvard Law School is not able to provide offices or housing for affiliates who are not candidates for a degree. Our visitors are responsible for securing their own housing, and we suggest visitors start looking online a few months before they arrive. Useful information may be found here: <http://www.hio.harvard.edu/housing> and here: <http://www.huhousing.harvard.edu/other-housing-and-resources/resources>.

The application deadline is April 15 for the following academic year (starting August 1 or September 1 and ending May 31 or June 30).

To apply, complete all sections of the application (linked below) and email it with the required documents to johnson@law.harvard.edu. Your \$50 application fee (check or money order payable to "Harvard University") can be mailed to East Asian Legal Studies, Harvard Law School, 1585 Massachusetts Avenue, Cambridge, MA 02138 USA.

Our decisions on accepted applicants are usually made by May.

Required documents are listed below and include transcript(s), proof of English language skills, resume or CV, two reference letters (if you have previously been at Harvard, at least one reference letter must be from a Harvard faculty member), and a research proposal.

Please also be sure you have read the overview at http://www.law.harvard.edu/programs/eals/V_Sprogram.html.

EALS VISITING SCHOLAR APPLICATION

NAME ON PASSPORT:	First Name	Middle Name	Last Name / Family Name
PREFERRED NAME:			
DATES YOU WOULD LIKE TO BE AT EALS:	Start date: month _____ day _____ year _____ End date: month _____ day _____ year _____		
DATE OF BIRTH (SPELL OUT THE MONTH):			
PLACE OF BIRTH:			
GENDER:			
COUNTRY OF CITIZENSHIP:			
MAILING ADDRESS:	Permanent: _____ Current: _____		
E-MAIL ADDRESS:			
TELEPHONE NUMBER:	Home: _____ Cell: _____ Work: _____		
US SOCIAL SECURITY NUMBER, IF ANY:			
HARVARD UNIV. ID NUMBER, IF ANY:			
FUNDS AVAILABLE FOR YOUR TIME AT EALS:	Amounts and sources (proof will be required before admittance to the US):		
HEALTH INSURANCE COVERAGE IS MANDATORY	You may purchase health insurance for you and anyone with you upon your arrival or keep your current policy. Proof of policy will be required upon arrival. If you are keeping your current policy, please list the company name and policy:		
ENGLISH LANGUAGE PROFICIENCY	TOEFL or IELTS score and date taken (please attach proof): Formal English study, where and when:		
FAMILY MEMBERS WHO WILL ACCOMPANY YOU	Names, birth dates, and relationship to you:		

HAS YOUR EDUCATION BEEN INTERRUPTED FOR ANY REASON?	If so, please explain on an attached page.
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HAVE YOU EVER BEEN SUBJECT TO DISCIPLINARY ACTION BY A PROFESSIONAL ORGANIZATION OR ACADEMIC INSTITUTION?	If so, please explain on an attached page.
HAVE YOU EVER BEEN CONVICTED OF A MISDEMEANOR OR A FELONY, OR IS THERE ANY CHARGE PENDING AGAINST YOU?	If so, please explain on an attached page.

CURRENT EMPLOYMENT OR UNIVERSITY:	
EDUCATION, GRADUATE	Please submit a CV which clearly lists your graduate education information including schools (and locations), degrees, majors, and dates of study. Please attach transcripts.
EDUCATION, UNDERGRADUATE	Please submit a CV which clearly lists your undergraduate education information including schools (and locations), degrees, majors, and dates of study. Please attach transcripts.
EMPLOYMENT	Please submit a CV which clearly lists your employment history including names of companies or organizations, position or titles, and dates of employment.
PUBLICATIONS	Please submit a CV which clearly lists your publications with full citations and indicating the languages in which books or articles were published.
RESEARCH PROPOSAL FOR STUDY AT HARVARD	Please submit a research proposal of no more than five pages. It should include a detailed description of your proposed project, the methodology you plan to employ and your objectives, what resources make EALS the most appropriate setting for undertaking this research, and explain how time spent as a Visiting Scholar fits into your long-range goals.
RESEARCH TOPIC	Please state your research topic in 20 words or less (this will be listed on an internal information page for staff and scholars, if you are accepted):
PERSONAL STATEMENT	You may also, in addition, submit a separate personal statement of no more than five pages. We receive applications from many outstanding scholars and practitioners from around the world, and we encourage you to take this opportunity to show us how you are different from other applicants. What are your intellectual and professional aspirations? How have you contributed to your community, nation, place of work or study? In what ways would a research stay at East Asian Legal Studies influence your thinking and work in the future?

Please sign and date this application, affirming that the above are true statements:

Signature: _____ **Date:** _____

Please mail this application to EALS, along with the fee, your transcript(s), your CV, your TOEFL or IELTS proof, your research proposal, and two reference letters (or tell us if they will be sent separately) (if you have previously been at Harvard, at least one reference letter must be from a Harvard faculty member).

If you are accepted, the US government will require proof of funds, and Harvard will require proof of health insurance.

Applications are due by April 15 and you will be notified by the end of April or May. Exceptions to these dates are not possible, and we will not be able to notify you before the end of April.